



## 5<sup>th</sup> Institutional Ethics Committee Meeting on 29<sup>th</sup> December 2016, at 11 am

---

### Agenda

1. Approval of minutes and action taken report of IEC held on 06.04.2016
2. Ethics committee About to complete its term of three years
3. Ratification of research proposals approved by expedited review
4. Research proposals pending to be approved – none
5. Follow-up annual reports due.
6. \*Proposed amendments to the IEC Manual
7. Call for any other agenda to be discussed



**5<sup>th</sup> Institutional Ethics Committee Meeting on 29<sup>th</sup> December 2016, at 11.00 am**

**Minutes and Action Taken Report**

The following members were presented in the meeting

1. Dr. Krishnamurthy, Chairman
2. Swami Abhiramananda, Vice - Chairman
3. Br. Paramarthachaitanya, Member - Secretary
4. Dr. N. Muthaiah, Dean, Member, FDMSE
5. Dr. S. Alagesan, HOD and Professor, Member, GAPEY
6. Dr. A. Sudha, Assistant Professor, Member, FDMSC
7. Sri. Murugaperumal, Parent of the disabled
8. Sri. Prabhakaran, Parent of the disabled

The meeting was started with prayer

**Agenda.1.** Approval of the minutes of the previous meeting held on 06.04.2016  
*Action Taken:* The minutes and action taken were unanimously approved

**Agenda.2.** Appointment of Sri. Prabhakaran as a member of IEC

*Action Taken:* Committee approved the proposal and suggested that Dr. Sudha may collect Biodata and consent form from Sri. Prabhakaran

**Agenda.3.** Ethics committee-About to complete its term of three years  
*Action Taken:* Dr. Krishnamurthy, Chairman of the IEC summarized the procedures of IEC to the members present in the meeting

**Agenda.4.** Ratification of research proposals approved by expedited review  
*Action Taken:* Four study proposal which underwent expedited review were presented to the committee for ratification. They areas follows



S.No	Name of the Scholar	Program	Faculty	Guide	Remarks by the Committee
1.	Triloki Prasad	PHD	School of Rehabilitation science and Physical Education, RKMVU	Dr. Asis Goswamy	Suggested to include age group of sample, gender and recent ROL in initial application and should be submitted to IEC after modification
2.	Shaik Meeravali	PHD	GAPEY - RKMVU	Sr. M. Srinivasan	Ratified and Approved
3.	M. Sathiyamoorthy	PHD	GAPEY - RKMVU	Dr. Alagesan	Ratified and Approved
		PHD	GAPEY - RKMVU	Dr. Alagesan	Appendix D is not completely filled and CV is not attached. After modification it should be submitted to IEC

IEC ratified all the proposals

**And the following points were discussed and decided in the meeting:**

- Dr.N.Muthaiah and Dr.S.Alagesan will conduct expedited review henceforth on behalf of FDMSE&GAPEY respectively.
- Summary of proposals should be circulated to all members before the meeting of IEC.

**Agenda.5. Research proposals to be approved as an initial application**

*Action Taken:* Two PHD study proposals and Thirteen MPHIL study proposals were submitted as an initial application from GAPEY and all proposals were approved by IEC

**Agenda.6. Follow-up of annual individual research reports due.**

*Action Taken:* The following points were discussed in regard to the follow-up of annual reports:

- It was informed by the chairman of IEC that the "project summary" of fresh proposals submitted to IEC may be circulated among the members of IEC a week before the date of commencement of IEC. The procedure ensures that



॥ आत्मनो मोक्षार्थं जगद्धिताय च ॥

the members are posted about the contents to be discussed in the meeting well in advance. In this regard e-mail has to be sent along with a note that "the e-mail may be deleted after noting the content respecting the confidentiality of IEC". Dr.Sudha will circulate the summaries.

- It is the responsibility of the research supervisor to produce follow-up report of MPHIL and PHD scholars.
- Coordinators from FDMSE and GAPEY need to send a follow up report to Research Advisory Committee for submission of the same to IEC.

#### **Agenda 7. Proposed amendments to the IEC Manual**

*Action Taken:* This agenda is deferred to next meeting

#### **Agenda 8. Call for any other agenda to be discussed**

*Action Taken:* No other matter was brought forward

The meeting was ended with the vote of thanks



॥ आत्मनो मोक्षार्थं जगद्धिताय च ॥

List of IEC members present during the meeting held on 29.12.2016

S.No	Name	Position	Signature
1	Dr. Krishnamurthy	Chairman	
2	Swami Abhiramananda, Admin. Head, RKMVU	Vice-Chairman	—
3	Br. Paramarthachaitanya, Asst. Admin. Head, RKMVU	Member Secretary	
4	Dr. N. Muthaiah, Hon. Dean., RKMVU-FDMSE	Member	 29/12/2016
5	Dr. S. Alagesan, Professor & Head, RKMVU – GAPEY	Member	 29.12.16
6	Dr. Sudha A, Assistant Professor, RKMVU-FDMSE	Member	
7	Mr. Murugaperumal	Member	 N. Murugaperumal.
8	Mr. R. Prabhakaran	Member	 29/12/16